

AI Readiness Guide

A practical framework for evaluating where AI and automation fit in your organization.

Why AI Readiness Matters

Many organizations feel pressure to adopt AI without a clear picture of where it actually fits. The result is often tools added for the sake of it, rather than solutions that reduce real work or improve real decisions. Go-Teks helps organizations cut through that pressure with a practical, grounded readiness framework.

Our AI Readiness Framework

- **Identify** — map repetitive tasks, bottlenecks, and decision points across your organization
- **Evaluate** — assess which of those areas are genuinely suited to AI or automation, and which are not
- **Prioritize** — rank opportunities by impact, feasibility, and readiness of your team and systems
- **Pilot** — implement a focused pilot before committing to organization-wide rollout
- **Scale** — expand successful pilots with training and change management support for your team

Common Areas Where AI Adds Real Value

- Reducing repetitive administrative and reporting work
- Improving data-driven decision-making and forecasting
- Streamlining customer or constituent communication
- Supporting process documentation and knowledge management

Questions to Ask Before Adopting AI Tools

- What specific problem are we solving — not just what tool are we adding?
- Do we have the data and process clarity needed for this to work reliably?
- Who on our team will own this tool once it's implemented?
- How will we measure whether this actually reduced work or improved outcomes?

Get Started

Go-Teks can conduct an AI readiness assessment for your organization and build an implementation roadmap suited to your goals and capacity. Contact support@goteksusa.com to schedule a consultation.